

## **The Trade Union (Facility Time Publication Requirements) Regulations 2017**

Relevant public sector employers are required to publish, on an annual basis, a range of data in relation to their usage and spend on trade union facility time.

If the employee number condition is met in respect of a relevant period, a relevant public sector employer must publish the information that comprises the response to the questions, or request for information, set out in Schedule 2 in respect of that period as it applies to that employer.

The employee number condition is met if the relevant public sector employer has a full time equivalent employee number of more than 49 through the entirety of any seven months within the relevant period, which St Catherine's do.

The information must be published and be placed on our website before 31 July in the calendar year in which the relevant period to which the information relates ends and included in the annual report where an employer produces an annual report.

The current relevant period is 1 April 2018 to 31 March 2019.

The required information is as follows:

- Total number of relevant union officials that are employed.
- The percentage of the working time that relevant union officials spend on facility time.
- The percentage of the total pay bill spent on relevant union officials on paid facility time.
- The percentage of total paid facility time hours that relevant union officials spent on paid trade union activities when officials were acting as union representatives.

### **Information to be published**

#### **Relevant union officials**

#### **What was the total number of your employees who were relevant union officials during the relevant period?**

Number of Employees who were relevant union officials during the relevant period

**2**

Full-time equivalent employee number

**1.8**

#### **Percentage of time spent on facility time**

How many of your employees who were relevant union officials employed during the relevant period spent a) 0%, b) 1%-50%, c) 51%-99% or d) 100% of their working hours on facility time?

<i>Percentage of time</i>	<i>Number of employees</i>
0%	0
1-50%	2
51%-99%	0
100%	0

### **Percentage of pay bill spent on facility time**

Provide the figures requested in the first column of the table below to determine the percentage of your total pay bill spent on paying employees who were relevant union officials for facility time during the relevant period.

<i>First Column</i>	<i>Figures</i>
Provide the total cost of facility time	727.00
Provide the total pay bill	9,637,961
Provide the percentage of the total pay bill spent on facility time, calculated as:  (total cost of facility time ÷ total pay bill) x 100	- %

### **Paid trade union activities**

As a percentage of total paid facility time hours, how many hours were spent by employees who were relevant union officials during the relevant period on paid trade union activities?

Time spent on paid trade union activities as a percentage of total paid facility time hours calculated as:  (total hours spent on paid trade union activities by relevant union officials during the relevant period ÷ total paid facility time hours) x 100	- %
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